

## FINANCIAL INVESTIGATOR / FORENSIC ACCOUNTANT

Davidsons Forensic Accountants are expanding rapidly and are looking for a Financial Investigator / Forensic Accountant. We are one of the leading Firms of Forensic Accountants in the UK undertaking a huge variety of Civil and Criminal cases.

We are seeking someone who:

- is enthusiastic
- has an analytical mind
- is willing to show initiative
- is organised, efficient and has an eye for detail
- is able to multitask and prioritise to meet deadlines
- is able to work closely as a team and follow instructions
- possesses excellent customer service skills
- is able to think innovatively
- has a willingness to learn
- has excellent communication and numeracy skills
- has a sense of humour

Skills required:

- GCSE Maths & English grade 5 or above
- Good knowledge of Microsoft Excel and Microsoft Word
- Excellent communication, written and computer skills
- Able to type at a reasonable speed
- Experience of writing reports or 'Section 16 statements' to completion
- Minimum of 3 years working in a Forensic / Financial Investigation capacity

The role entails the following:

- Working closely with members of the team, you will undertake investigative and analysis work on both Civil and Criminal cases, some of which are high profile cases
- Use of specialist software to perform analysis work
- Analysis of confidential and sensitive evidence for use in Court proceedings
- Providing input on patterns and areas for further investigation
- Providing input into planning the scope of cases to be undertaken
- Direct contact with instructing parties
- Preparation of fee quotes from information provided by Solicitors, Counsel, Claimants, Defendants and other Clients
- Planning to determine the scope of the case and the work required
- Review, analysis and verification of confidential and sensitive evidence for use in Court proceedings.

- Critical review of the work of the opposing Prosecution/Defence/Claimant Forensic Accountants
- Interpretation of complex data and reconciliation of accounts, including the reconstruction of accounts from source documents
- Developing fact finding questions for further areas of investigation and requesting additional documentary evidence for consideration
- Preparation of expert financial information and analysis for both litigation and investigations
- Attending case conferences with Solicitors, Counsel, Claimants, Defendants, Clients, Law Enforcement Agencies ,Government Bodies
- Preparation of reports with supporting schedules and appendices in a clear and concise format suitable for Court purposes
- Preparation of other written advice/opinions/valuations, letter reports etc for consideration by Clients, Solicitors and Counsel, where appropriate
- Attendance at Joint Meetings and preparation of Joint Statements
- Expressing an expert opinion and putting forward an opposing argument
- Monitoring cases to ensure areas quoted in the fee are covered, time limits are adhered to, fee estimates remain appropriate, budgets are not exceeded, the scope of the work remains within that quoted, providing regular verbal and written updates to Solicitors, Counsel, Claimants, Defendants and Clients
- Issuing invoices, monitoring quotes outstanding, won and lost

Please email your CV and a covering letter to [info@davidsonsf forensic.co.uk](mailto:info@davidsonsf forensic.co.uk)